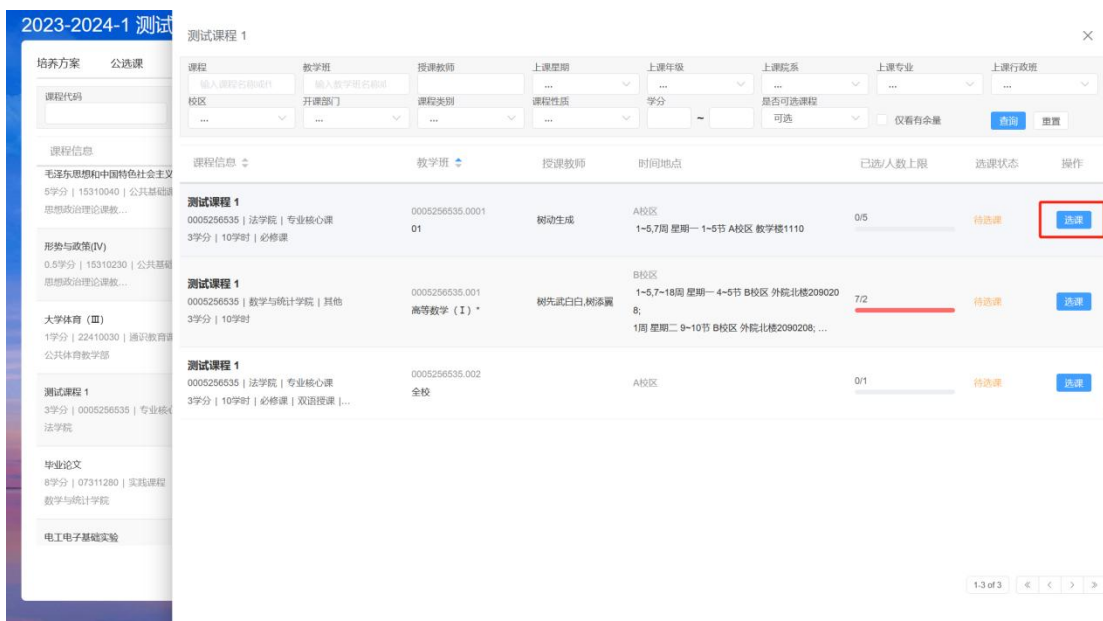


## 学生重修选课申请免听操作说明

本操作适用于重修的课程与课表时间冲突的情况，免听须经任课教师和开课院系审核通过，否则免听无效。

菜单：学生全部服务>选课

第一步，选课：进入选课批次后，在【重修选课】通道下，点击“选课”



第二步，免听申请：左上角【菜单】->【学生全部服务】->【选课】->【免听申请】



点击【新建申请】



在弹出的对话框中输入拟申请的免听课程，填写申请原因，上传免听相关材料提

交审核。

免听申请的时间和材料要求请参照院系的具体通知要求。

The screenshot displays a web interface for submitting a course waiver application. The main window is titled '免听申请' (Waive Application) and shows a navigation path: '我的课表' (My Schedule) > '免听申请' (Waive Application). A modal window titled '免听申请 - 添加' (Waive Application - Add) is open, containing the following fields:

- 学年学期** (Academic Year): 202320242
- 免听课程\*** (Waive Course): A dropdown menu with the placeholder text '输入课程代码或名称查询' (Enter course code or name to search). Below it, the text '免听课程范围: 当前学期已选课程' (Waive course range: Currently selected courses in this semester) is visible.
- 申请原因\*** (Reason for Application): A text input field.
- 上传附件\*** (Upload Attachment): A file selection button labeled 'Select 文件...' and a '选择...' (Choose) button. Below this, a note states: '最多可上传1个, 不大于20MB, 支持格式: bmp, doc, docx, jpeg, jpg, pdf, png, rar, xls,xlsx, zip' (Maximum 1 file upload, not exceeding 20MB, supported formats: bmp, doc, docx, jpeg, jpg, pdf, png, rar, xls, xlsx, zip).

At the bottom of the modal, there are two buttons: '提交' (Submit) and '取消' (Cancel).